



Electric Ice Works Team Contract

September 2026 – August 2027

Program Overview

Team skating is one of the fastest-growing disciplines in figure skating, featuring groups of three to more than twenty-four skaters. Teams perform synchronized footwork, wheels, circles, and intersections, executing highly specialized skating skills in unison to music. To achieve success, skaters must master the dynamics of teamwork while demonstrating a deep commitment to respect, dedication, and sportsmanship.

The Team Experience

Participating in team skating offers a unique and powerful athletic experience. Teammates provide unmatched motivation, pushing each athlete to reach their highest potential and fostering lifelong personal connections. However, a successful team requires the synchronized dedication of more than just the athletes. Parents, coaches, and team managers each play an indispensable role in supporting the program's collective goals.

Commitment and Vision

Membership on a skating team requires a strict personal commitment to the roster and the collective program. Peak team performance can only be achieved when every individual works together seamlessly. While the team environment is highly engaging and enjoyable, our primary objective is to deliver a rewarding experience that builds skilled, confident, and resilient athletes. We look forward to welcoming your family into our program.

I. Eligibility Requirements

- **Federation Membership:** All skaters must maintain a current and active membership with the Ice Sports Industry (ISI). Skaters are not required to represent Center Skating Club in individual competitive events to maintain team eligibility.
- **Supplemental Training:** Skaters must participate in at least one additional skating session per week (e.g., a group class or private lesson) to ensure continuous skill development. This supplemental training may be completed at this facility or an external training center.
- **Roster Decisions:** Team coaches retain absolute autonomy regarding all roster spots and team placements. Skaters are placed on teams based on age, technical skill level, and competitive experience.
- **Cross-Skating Obligations:** Skaters permitted to cross-skate to a higher-level team must remain in good standing on their primary team. Failure to meet primary team obligations will result in immediate reassignment to an alternate position on the higher team, with secondary action leading to complete removal from that roster.
- **Alternate Skater Status:** An alternate is a skater who is not assigned a fixed position in the routine but must be prepared to step into any spot as circumstances require. The coaching staff reserves the right to reassign any skater to an alternate position at any time based on performance, attendance, or team needs.

II. Seasonal and Performance Commitment

- **Full-Season Term:** All athletes joining the program commit to a complete competitive skating season. The active season runs annually from September 1 through June 30. *Practice is Saturday from 10:45am to 2pm. Coaches reserve the right to add or withdraw additional practice time earlier or later than the scheduled time. It is your responsibility to check all outlets, email, Sportsyou or confirm with our Team manager of any changes.*
- **Early Withdrawal Financial Responsibility:** Roster spots represent a full-season financial allocation. Skaters who choose to leave the team prior to June 30 remain strictly liable for all remaining season tuition and fees.
- **Mandatory Event Attendance:** Attendance is required at all scheduled competitions, shows, and exhibitions. Event dates and times are determined by governing bodies and are entirely non-negotiable.
- **Scheduling Priority:** Families must completely clear their Personal schedules for the entire day or weekend of a scheduled team event. personal conflicts must be resolved in favor of the team.
- **Punctuality Requirements:** Skaters must arrive at the designated venue exactly at the mandated arrival time. Tardiness compromises team preparation and directly disrupts coaches and fellow athletes.
- **Activity Overrides:** Team obligations take absolute precedence over individual activities. Families are expected to cancel conflicting private lessons, rearrange

personal milestone events, or decline social invitations to uphold their team dynamic.

- **Flexible Event Windows:** Competitive timelines frequently shift ahead of or behind schedule. Skaters must remain adaptable to event adjustments and are required to arrive early or stay late to support sister teams when requested by the coaching staff.

Ila. Mandatory Logistical Preparedness and Attendance Policy

- **Mandatory Attendance and Event Priority:** All scheduled team events—including competitions, shows, exhibitions, and mandatory practices—are strictly compulsory. Roster positions are highly integrated, and a single absence directly compromises the performance, safety, and training of the entire ensemble. Selective participation based on geographic venue location, distance from home, or personal travel preferences is strictly prohibited.
- **Advanced Travel Coordination:** Families bear exclusive and absolute responsibility for coordinating advanced travel logistics to guarantee punctual arrival. This mandate requires parents and guardians to proactively map transit routes, account for heavy traffic delays, and pre-plan necessary vehicle adjustments—such as locating and scheduling electric vehicle charging stations—prior to departure. Failure to arrive at the designated venue by the specified call time due to preventable travel delays is entirely unacceptable and will subject the skater to immediate disciplinary review or removal from the event roster.

III. ATTENDANCE AND PUNCTUALITY POLICY

- **Impact of Absences:** Consistent attendance at all scheduled practices is vital to the competitive success, safety, and development of the ensemble. Because team skating relies entirely on precise synchronization, a single athlete's absence directly compromises the progress and financial investment of the entire roster.
- **Absence Notification Protocol:** While full attendance is required, the coaching staff recognizes that emergency absences may occur. In the event of an unavoidable absence, parents must submit a notification to the coaching staff via the SportsYou mobile application at the earliest possible opportunity.
- **Tardiness and Accumulation Thresholds:** Punctuality is strictly enforced. The accumulation of three (3) unexcused tardies or three (3) early departures will automatically be recorded as one (1) unexcused absence.
- **Excessive Absence Repercussions:** Roster positions require consistent participation. Accumulating more than three (3) absences within any rolling nine-week period places teammates at a severe disadvantage and constitutes grounds for immediate disciplinary review, which may include permanent dismissal from the team.
- **Pre-Event Mandatory Practices:** The final scheduled practice immediately preceding any competition, show, or exhibition is strictly mandatory. Failure to attend this session will result in the skater's immediate reassignment to an alternate position for that event. However, a coach may override this policy at their sole discretion depending on the specific reason for the absence. We reserve the absolute right to determine whether or not the skater will be permitted to participate.

Alternate Status Expectations: Reassignment to an alternate position does not excuse the skater from event obligations. Alternate skaters must still travel to the venue, wear the official team uniform, and remain with the coaching staff for the duration of the event to support the team.

- **Competitive Season Vacation Restrictions:** The peak competitive and performance window spans from January 1 through June 30, during which the team will average one to two mandatory events per month. Families must not schedule personal vacations during this timeframe. Any unavoidable vacation must align strictly with official school vacation calendars and require a minimum of 45 days advance written notice to the head coach and parent board president.
- **Lost or misplaced items:** The coaches and arena staff are NOT responsible for your skaters lost or misplaced items. Each person is in charge of their own belongings and responsible for their own belongings.

IV. PRACTICE PROTOCOLS AND CODE OF CONDUCT

- **Punctuality:** Out of respect for fellow athletes and the coaching staff, skaters must arrive early enough to be fully prepared and on the ice at the exact scheduled start time of practice.
- **Appropriate On-Ice Apparel:** For the safety, mobility, and well-being of all team members, restrictive or loose clothing—including denim, mittens, and bulky jackets or hoodies—is strictly prohibited during practice. Recommended attire includes form-fitting skating pants, skating dresses, thermal long-sleeve shirts, athletic vests, and proper skating gloves. **Skaters may not wear team-branded apparel from outside teams during any team practice or events where skaters are representing the team. Only CSA or Electric Ice Works branded apparel is approved for Team skating events on and off the ice. New skaters joining from outside teams should wear a solid color for any practice apparel until they are able to receive their new team apparel.*
- **Jewelry Restrictions:** To prevent accidental injury during close-proximity team maneuvers, no jewelry may be worn on the ice. This restriction applies particularly to necklaces and large or dangling earrings.
- **Hair and Grooming Standards:** All hair must be securely pulled back and styled away from the face. Skaters with long hair are required to secure it in a tight bun or a braided ponytail. Loose hair and low, slack ponytails pose a direct safety hazard, as hair can easily be caught or pulled during team holds and intersections.
- **On-Ice Attentiveness and Respect:** Maintaining focus during training is essential. Talking while a coach or teammate is speaking, skating away from the instructional circle, or practicing independent elements during group instruction is unacceptable. Skaters are expected to remain quiet, respectful, and attentive whenever instructions are delivered.
- **Progressive Disciplinary Policy:** Disreputable or disruptive behavior will not be tolerated and will be addressed through the following progressive disciplinary structure:

- **First Offense:** The skater will receive a formal verbal warning from the coaching staff, and a notification of the incident will be sent to the parent or guardian.
- **Second Offense:** The skater will receive a written warning, and a mandatory meeting will be scheduled between the coach, parent/guardian, and skater.
- **Third Offense:** The skater will be immediately reassigned to an alternate position on the roster.
- **Fourth Offense:** The skater will be permanently removed from the team.
- **Mandatory Off-Ice Training:** Off-ice training sessions scheduled immediately before or after on-ice practices are strictly compulsory. These sessions are critical for mapping new formations, walking through choreography for program clarity, and fostering team cohesion. Personal appointments and external activities must not be scheduled during these designated on- or off-ice training blocks.

V. ELECTRONIC DEVICE POLICY AND COMPANION RESTRICTIONS

- **On-Ice Device Restrictions:** Cellular phones and other personal electronic devices pose a significant distraction to athletes and compromise team safety. Devices are strictly prohibited at the rink side during all scheduled practices and competitions.
- **Locker Room Privacy and Security:** To ensure privacy and eliminate focus distractions, cell phones are not permitted inside changing rooms or locker rooms at any time during competitions, shows, or team events.
- **Practice Spectator Zones:** To maintain an optimal training environment, all family members, friends, and spectators must view practices exclusively from the designated catwalk or overhead balcony seating areas. Spectators are strictly prohibited from congregating at the glass, near the team entry doors, or along the player benches.
- **Competition Secure Zone Access:** During competitions, access to locker rooms and skater staging areas is restricted solely to rostered athletes, coaches, and credentialed team managers. All other individuals—including parents, siblings, peers, and significant others—must remain in the main venue spectator seating.
- **Pre-Performance Athlete Focus:** Skaters must maintain complete focus on their coaches, teammates, and the upcoming performance during competitive events. While the program values community support, all peer interaction must take place from the spectator stands and is strictly prohibited in the athlete preparation zones or near the ice surface.

VI. COMPETITION PROTOCOLS AND CODE OF CONDUCT

- **Schedule Authority and Distribution:** The coaching staff retains absolute authority over the selection and scheduling of all competitions, shows, and exhibitions. A comprehensive schedule detailing event dates and venue locations will be distributed at the beginning of the seasonal term and published on the official team website.
- **Uniform and Aesthetic Standards:** Synchronized appearance is critical to the team's presentation and competitive scoring. Therefore, strict aesthetic guidelines must be maintained:

- **Costume Management:** Team coaches are solely responsible for the design, selection, and procurement of all team costumes, unless explicitly stated otherwise.
- **Personal Appearance Restrictions:** Skaters are prohibited from altering their hair or skates to non-standard styles for competitions. Hair must be kept a singular, natural color; multi-toned, unnaturally dyed, or heavily highlighted hair is strictly prohibited during the competitive season.
- **Exclusivity of Costumes:** Team costumes are property of the program's collective identity and may not be worn for individual competitive events, private sessions, or non-team functions without prior written approval from the head coach.
- **Locker Room and Apparel Care:** To protect expensive team wardrobe pieces and maintain a clean athletic environment, the following regulations apply:
 - **Dietary Restrictions:** Absolutely no food or colored beverages are permitted inside the changing or locker rooms at any time. Skaters are restricted exclusively to water in a securely sealed, leak-proof bottle (reusable bottles with straws are prohibited to prevent accidental spills).
 - **Costume Protection:** Skaters are strictly prohibited from eating any food or consuming any beverages other than water while wearing their official team competition costume.
- **Competitive Punctuality:** All skaters must arrive at the competitive venue precisely at the designated call time specified by the coaching staff. No exceptions or exemptions will be granted for travel delays, and late arrivals may result in immediate scratch from the event roster.
- **Sportsmanship and Representation:** Competitions require intense preparation, and the cumulative effort of the season relies heavily on individual performance execution. Regardless of the competitive outcome or officiating decisions, all skaters and parents must project exemplary sportsmanship. Professional, encouraging, and supportive conduct toward teammates, official staff, and opposing competitors is an absolute requirement of membership.

VII. SCHEDULES, COMMUNICATION, AND INFORMATION DISTRIBUTION

- **Schedule Dissemination:** The master seasonal calendar will be distributed at the commencement of the skating year. To ensure constant accessibility, updates and schedules will also be continuously maintained on the official team website and the SportsYou mobile application.
- **Parent Communications and Coffee Hour Sessions:** Beginning in October, the Parent Board will host monthly informational gatherings designated as "Coffee Hour." These sessions serve as the primary forum to address parent inquiries, distribute updated program literature, and review logistical requirements for upcoming team events.
- **Individual Scheduling Responsibility:** Parents and skaters bear sole responsibility for managing, tracking, and inputting all distributed dates into their

personal calendars. The program is not responsible for tracking individual student attendance or calendar entries.

- **Inquiry Channels:** All administrative, scheduling, or operational inquiries must be routed through designated organizational channels in a timely manner to ensure accurate and formalized communication.

VIII. FINANCIAL OBLIGATIONS AND PAYMENT SCHEDULE

- **Binding Financial Liability:** Each roster spot represents a designated full-season programmatic allocation. The skater and their parents or legal guardians assume joint and several liability for all accrued seasonal costs. If a skater voluntarily resigns or is formally dismissed from the program for disciplinary or attendance infractions, the parents or legal guardians remain strictly legally obligated to fulfill all remaining financial terms of the full-season contract.
- **Tuition Rate Structure:** Seasonal tuition rates are calculated based on weekly training hours as outlined below:
 - **1 Hour Per Week:** \$95.00 per month
 - **2 Hours Per Week:** \$200.00 per month
 - **Possible additional ice time on Friday evenings. Detailed information will be sent out mid-September.**
- **Authorized Payment Schedule Options:** Remittance must adhere strictly to one of the authorized payment tracks detailed below.

Payment Option	Installment Amount	Due Date(s)
Full Season Pay	\$2000	September 12
Bi-Annual Plan (2 Payments)	\$1000 per payment	September 12 & February 12
Installment Plan (5 Payments)	\$400 per payment	1st of Sept, Nov, Jan, Mar, May
Monthly Plan (10 Payments)	\$200 per payment	1st Saturday of each month

- **Supplemental Fee Disclosures:** For a detailed breakdown of items covered under standard tuition versus variable out-of-pocket costs (such as competition entry fees, travel, ice fees, and team gear), please refer to the attached **Center Skating Academy (CSA) Fees Handout** (hand out available mid-September).

IX. TEAM SERVICE REQUIREMENTS AND OPPORTUNITIES

- **Mandatory Team Service Quota:** To ensure the operational success of our athletic programs and maintain affordable tuition rates, each registered family is required to contribute a minimum of thirty (30) service hours per seasonal term (September 1 through June 30).
- **Primary Service Events:** Service hours may be accumulated through various club-sanctioned events. The four primary operational windows include:
 - **Labor Day Sanctioned Events:** Logistics, guest services, ticketing, and setup/breakdown support.

- **February Competitive Event:** Technical assistance, runner duties, hospitality, and event security.
- **Annual DI Spring Ice Show:** Backstage management, ticketing, ushering, and technical stagehands. (new event for the 26/27 seson)
- **Team parties/gatherings:** Halloween, Winter Holiday, Valentine gatherings. Community service outreach events and more.
- **Financial Non-Compliance Assessment:** Service hours are tracked and audited by the Parent Board. At the conclusion of the seasonal term, any unfulfilled service hours will be back-billed to the family's financial account at a liquidated non-compliance rate of \$25.00 per uncompleted hour. All outstanding service invoices must be settled prior to registration for subsequent seasons.
- **Specialized Operational Committees:** Families may also satisfy their service quota by participating in specialized committees, which include:
 - **Fundraising and Social Event Coordination:** Managing, marketing, organizing, and executing team-building events, external sponsorship drives, and promotional galas.
 - **Competition and Backstage Logistics:** Providing hair styling, makeup application, and credentialed locker room monitoring (restricted to youth division teams and requiring safe-sport clearance compliance).
 - **Costume and Wardrobe Management:** Executing precision sizing measurements, cross-referencing manufacturer sizing charts, cataloging apparel inventory, and overseeing garment labeling and transport.
 - **Scenic Design and Prop Logistics:** Engineering, fabricating, storing, transporting, assembling, and striking on-ice scenic elements and performance props.

X. FUNDRAISING STRUCTURE AND FISCAL POLICY

- **Primary Objective:** The principal purpose of club-sponsored fundraising initiatives is to offset variable operational expenditures—including competition registration entry fees, collective travel costs, costume procurements, and specialized performance props—thereby directly lowering out-of-pocket costs for every team family.
- **Initiative Selection and Scope:** The frequency, scope, and specific nature of fundraising campaigns will be determined jointly by the Coaching Staff and the Parent Board Executive Committee. Detailed project parameters, individual benchmarks, and operational timelines will be distributed as opportunities arise throughout the season.
- **Fund Accounting and Financial Transparency:** To ensure strict financial compliance and integrity, all fundraising proceeds are restricted assets. These funds are held in a dedicated auxiliary escrow account managed by the Parent Board Treasurer and are deployed exclusively to subsidize team-wide operational needs rather than individual skater accounts. Comprehensive financial balance sheets and income statements remain available to member families in good standing upon formal written request to the Board President.

XI. ATHLETE AND PARENT MANDATORY PLEDGE & SIGN-OFF

- **Mutual Review Obligation:** Parents, legal guardians, and athletes are strictly required to thoroughly review the attached Program Pledge together prior to execution. This pledge establishes the foundational behavioral, athletic, and operational standards required to maintain a roster position on the team.
- **Binding Execution and Submission:** Completed, physically signed copies of both this Master Contract and the attached Athlete Pledge must be submitted directly to the head coach before the skater will be cleared for on-ice participation.
- **Absolute Liability of Signatories:** By executing these documents, the signing parent/guardian and athlete legally acknowledge that they have read, understood, and agreed to be bound by every term, financial obligation, and disciplinary policy outlined herein.
- **Disclaimer of Staff Liability:** Claiming a lack of awareness, failing to read the text, or misunderstanding the stated rules will not exempt a family from enforcement. The burden of comprehension rests entirely and exclusively on the parent/guardian and the athlete—not on the coaching staff, team managers, or board members. The program will strictly enforce all clauses, including financial liabilities and attendance penalties, without exception.

Team Member Performance and Conduct Pledge

- **Commitment to Excellence:** I pledge to give my absolute best effort during all scheduled practices, exhibitions, shows, and competitions. I will consistently demonstrate exemplary cooperation, professional conduct, teamwork, and sportsmanship.
- **Mutual Respect and Team Spirit:** I will treat my teammates and coaches with the utmost respect at all times. I recognize that genuine team spirit and cohesion grow directly from mutual respect and positive peer interactions.
- **Attendance Policy Compliance:** I will arrive punctually to all scheduled practices. I have thoroughly read the attendance policy and understand that my participation directly impacts the entire team. In the event of an unavoidable absence, I will ensure my parent or guardian immediately notifies the coaching staff. I acknowledge that excessive absences can result in my formal removal from the team roster.
- **Training and Preparation Readiness:** I will ensure I am properly warmed up and ready to step onto the ice precisely at the scheduled start time of practice. Furthermore, I commit to continuously developing and improving my individual skating skills outside of scheduled team ice sessions, as mandated in the master contract.
- **Respect for Coaching Authority:** I understand and accept that all strategic, routine, and roster decisions are made by the coaching staff in the absolute best interest of the team. I place my trust in my coaches' professional judgment and will support their decisions, even if they do not align with my personal preferences.
- **On-Ice Attentiveness and Discipline:** I promise to give the coaching staff my full, undivided attention, work cooperatively with my teammates, and execute instructions immediately. I will stand ready to move quickly to my designated formations and give maximum effort during every routine walkthrough. I understand that independent jumping, spinning, or wandering away while a coach is instructing is strictly prohibited. I acknowledge that repeated violations of this focus policy will result in my removal from the ice session.
- **Priority of Event Commitments:** I recognize that I am making a firm commitment to be present at all team practices, exhibitions, and competitive events. I will not schedule external activities, social engagements, or personal events that conflict with any dates on the master team calendar.

Skater's signature

Date

Parent and Guardian Performance and Conduct Pledge

- **Acknowledgment of Program Standards:** I thoroughly understand and agree to adhere to all rules, behavioral expectations, and seasonal time and financial commitments outlined in the master team contract.
- **Support of Coaching Authority:** I commit to supporting the team, the athletic program, and the coaching staff under all circumstances. I trust the professional judgment of the coaches to make decisions in the absolute best interest of the team, even when those decisions do not align with my personal preferences.
- **Promotion of Exemplary Sportsmanship:** I will actively foster and model excellent sportsmanship, promoting a positive, encouraging, and supportive environment for all athletes within our club and the broader skating community.
- **Adherence to the Attendance Policy:** I have reviewed the team attendance policy in its entirety and fully recognized the severe operational impact that any individual absence has on the performance, safety, and morale of the ensemble.
- **Prohibition of Derogatory Language:** I will strictly refrain from making derogatory, critical, or malicious statements regarding any team member, parent, coaching staff member, board official, or external skating club. This includes refraining from negative public or private commentary regarding team choreography, music selection, or routine structures.
- **Timely Financial Performance:** I accept full responsibility for remitting all tuition and associated team fees in strict accordance with the established payment schedule. I understand that I will be consulted in advance regarding any extraordinary or non-standard financial expenditures.
- **Prioritization of Team Obligations:** I recognize that my child is making an absolute commitment to Center Skating Academy. I will not schedule conflicting external activities, family travel, or social events during dates designated for team practices, exhibitions, or competitions.
- **Proactive Conflict Communication:** I will immediately communicate any potential scheduling conflicts, emergency changes, or personal concerns directly to the coaching staff without delay as soon as they arise.
- **Punctuality and Call-Time Mandates:** I will ensure my skater arrives at all event venues precisely at the designated call time. I acknowledge that arriving more than fifteen (15) minutes late compromises the team's warm-up and performance preparation and may result in the immediate removal of my skater from that event roster.
- **Communication Platform Responsibility:** I commit to checking the SportsYou mobile application daily for schedule updates, logistical amendments, and official notices. I accept sole responsibility for keeping myself informed and will not hold the staff or board liable for any oversight resulting from my failure to read and respond to team communications.
- **Independent Event Registration Boundaries:** In instances where independent registration is required, I accept absolute responsibility for meeting established deadlines. I will not contact event or competition directors personally to dispute

missed deadlines, and I accept that missing a deadline means my skater will be ineligible to participate.

- **Collaborative Transportation Solutions:** If an unavoidable conflict arises that prevents me from transporting my skater to a practice or event, I will immediately contact the coaching staff to help coordinate safe, alternative team transit options rather than allowing the skater to miss the session.

Parent/Guardian Signature

Date